

Library Trustee Minutes

August 23, 2017

Call to Order: 7:02 PM

Present: Michelle Thomas, Chair, John Mickola, Roberta Flashman, Dwight Horan, Claire Lavin, Angela Jack, Bill Paneda, Mary Murtland, Director, Jim Hubert, guest.

Jim Hubert from the Green Energy Committee told the board that the new boiler should be finished by the beginning of heating season. Dan Matthews and Rise Engineering are working on it together. It will be 95% efficient, the old boiler was 78% efficient, so we should save about 20% on usage.

While Dan is working on it, he needs to be here Mon – Fri. Jim has to be here too as inspector. They need a key and Jennifer says she doesn't have one. Roberta offered to go to see Jennifer with Jim to resolve the problem.

Second round of energy grants begins next March. We have to submit a new grant proposal. Awards are up to \$250,000. Jim is having Rise Engineering look at big windows in the back to see about making them more efficient. Basement walls in mechanical room need insulating. Oil tank needs to be removed. Claire will ask Matt Peeler if he will remove it. Jim says we should make a list of library's needs and get it to him.

Sec. report: Approved.

Treas. Report: Received \$25 check as a donation. Approved applications are in for this round of scholarships. Approved.

Director's report: ARIS report has been done. Circulation is down – use of building is up. Ebooks did not rise as much as expected. There is trouble with the phone lines – no dial tone on fax line, phone for elevator wasn't working. Alarm company is supposed to be monitoring it. Mary will call them. We are still getting water in the electrical closet – that might be the problem.

Outside light bulb has been replaced. Accepted

Building Maintenance: Dehumidifier stopped working. To replace with commercial grade ranges in price from \$1600-2100. They are only installed by

certain companies. John will call companies and check on it. Mowing of the leach field is going to be done by MP Landscaping. He should be careful about not mowing in the wetlands. Highway dept. will trim brush along driveway again this year.

Library Survey: Discussed what we should market and how to go about it. Discussed ideas for what to put in a flyer in the tax bill. Survey should be both informative and instructive. Identified several possible questions for survey. The rest of the board should look it over and add ideas.

Evaluation: Board went over the evaluation. We decided to give survey to staff also and discuss again.

Adjourned: 8:15PM